

**Loyola University Chicago Health Sciences Division (LUCHSD)
Research Space Policy
(Companion Document: Research Space Allocation Procedure)**

LUCHSD research space is restricted for the use of LUC-HSD faculty and their staff, collaborators, volunteers and trainees who require the space for research appropriate for the facility (e.g., the building is not designed to support clinical research involving treatment). The space is allocated in part on a dollar density basis; dollar density is calculated using expenditure of research funds and research training funds for investigator-initiated activities obtained from extramural sources following evaluation by established scientific peer-review committees or processes.

Research space for faculty members conducting VA funded research at LUCHSD will be allocated based on expenditure of extramural funds from University accounts using established dollar density values.

	<u>Bench Laboratory Assurance</u>	<u>Dry Laboratory Assurance</u>
Dollar Density (not to exceed). Dollar density may be increased if required by changes in extramural research funding.	\$400 in extramural total (direct plus indirect) costs/sq ft (based on the past three-year average or the last year's expenditures, whichever is greater).	\$1,300 in extramural total (direct plus indirect) costs/sq ft (based on the past three-year average or the last year's expenditures, whichever is greater).
Space description	Bench laboratory and associated office/workstation space, including: a) open bench laboratory space; b) enclosed laboratory, shared laboratory, equipment room and laboratory workstation space; and c) faculty office and adjacent workstation space.	Non-bench (desktop or dry-lab) research space, including office and workstation space.

Based on recommendation of the responsible research dean, the LUCHSD Senior Vice President may make exceptions to established dollar densities for faculty members who are: 1) joining LUCHSD in their first academic position; or 2) under the guidance of senior faculty in formal mentoring programs to establish independently funded research careers. These faculty members will be provided research and office space equivalent to that supported by \$250,000 annually in extramural support for at least three years before being subject to established dollar densities; this space allocation may be extended until a tenure

decision is reached for tenure-track faculty. If an individual becomes extramurally funded during the pre-tenure or three-year faculty development period, additional space will be assigned based on the extent to which the newly acquired external research funding exceeds the funding base for the original space allocation. Similarly, based on recommendations of the responsible research dean, the LUCHSD Senior Vice President may allocate additional space to investigators submitting applications for additional extramural support or receiving additional new extramural awards. In these cases, additional space will be allocated from unassigned space (if available) or from space utilized temporarily by under-funded investigators.

For extramural grant proposals, the description of assigned research and office space should be in accord with the policies described above, with the expectation that space allocation will be adjusted in accord with the investigator's total funding, including that received if the grant is awarded.

On rare occasions, the LUCHSD Senior Vice President may grant exceptions to this policy based on recommendations from the responsible research dean.