<table>
<thead>
<tr>
<th><strong>Official Name &amp; Address</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Loyola University Chicago</td>
</tr>
<tr>
<td>2160 S. First Avenue</td>
</tr>
<tr>
<td>Maywood, Illinois 60153-3328</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Research Office General Phone (708) 216-8433</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Office Fax (708) 216-8231</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th><strong>Authorized Institutional Officials (Signatories)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve A. N. Goldstein, MD, PhD, FAAP</td>
</tr>
<tr>
<td>Dean</td>
</tr>
<tr>
<td>Stritch School of Medicine</td>
</tr>
<tr>
<td>Health Sciences Division</td>
</tr>
<tr>
<td>2160 S. First Avenue</td>
</tr>
<tr>
<td>Maywood, Illinois 60153-3328</td>
</tr>
<tr>
<td>x63326</td>
</tr>
<tr>
<td><a href="mailto:researchhsd@luc.edu">researchhsd@luc.edu</a></td>
</tr>
</tbody>
</table>

| Susan Pugl                                        |
| Assistant Director of Research Administration    |
| Office of Research Services                       |
| Health Sciences Division                           |
| 2160 S. First Avenue                               |
| Maywood, Illinois 60153-3328                       |
| x68537                                            |
| smeyer1@luc.edu                                   |

*Indicate Dr. Goldstein for ink signature.*

<table>
<thead>
<tr>
<th><strong>Indicate Ms. Pugl for electronic signature.</strong></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>SSOM, MNSON, and ORS Contact Information</strong></th>
</tr>
</thead>
</table>

**Stritch School of Medicine (SSOM)**

- **Dean, SSOM**
  - Steve A. N. Goldstein, MD, PhD, FAAP
  - sgoldstein3@luc.edu
  - Theresa Fuentes, x63960
    - Executive Assistant
    - tfuente@luc.edu

- **Interim Vice Dean for Research**
  - Mitch Denning, PhD
  - mdennin@luc.edu

- **Assistant Dean for Student Research (STAR)**
  - Gail Hecht, MD
  - ghecht@lumc.edu

**Marcella Niehoff School of Nursing (MNSON)**

- **Dean, MNSON**
  - Vicki Keough, PhD, RN, FAAN
  - vkeough@luc.edu

- **MNSON Administration**
  - Annie McCormack, x62226
    - Director of Finance and Business Operations, MNSON
    - amcormac@luc.edu

- **MNSON Research**
  - Nancy Hernandez, x69687
    - Grant & Financial Services Coordinator
    - nhernandez10@luc.edu
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Senior Director
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Assistant Director
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Rosaria Aguirre, MEd, x68975
Senior Grants Administrator
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Grant Administration Central Email
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Contract Administration
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Assistant Director
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Contract Analyst
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La Shandra Moore, x62524
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Paralegal
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Administrative Secretary
pyoung4@luc.edu

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Director
cfitzgerald@lumc.edu

Jessica Shore, PhD, x62027
Senior Director
jshore@luc.edu

Jennifer Bojorquez, x64282
Operations Manager
jebojorquez@luc.edu

Pat Duran, x60291
Financial Coordinator
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Gabriela Sandoval, x68663
Administrative Assistant
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LUMC Clinical Research Office
Katie Van Meurs, x64412
Clinical Research Operations Coordinator
katherine.vanmeurs@lumc.edu

VACANT, x68808
Clinical Research Business Analyst

Research Funding Committee (RFC)
Alan Wolfe, PhD, Chair x65814
awolfe@luc.edu

Maria Pele, x68434
Committee Coordinator
mpele@luc.edu

PHS NIH Public Access Monitor
Jeanne Sadlik, x65304
Associate Director, HSD Library
jsadlik@luc.edu
## General Information

<table>
<thead>
<tr>
<th>Organization Component Codes</th>
<th>01 School of Medicine</th>
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<td></td>
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<tr>
<td>LUHS (hospital) Federal Tax ID Number</td>
<td>36-4015560</td>
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<td>Entity ID Number</td>
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<tr>
<td><strong>DUNS Number (LUC)</strong></td>
<td>7912777940</td>
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<tr>
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<td>963910265</td>
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<tr>
<td>European Union Participant Identification Code (PIC)</td>
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**FILED ASSURANCES:**
- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441) ............ Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504 ................. Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX ....................... Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION ...................................... Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE ..................................... Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201) ..................... Filed Date: 01/30/1998 (HHS6315)
- DRUG-FREE ASSURANCE: ................................... Filed Date: 04/06/1989
- DEA REGISTRATION: ...................................... PLO182188

## Regulatory Compliance & Committee Information

### Institutional Review Board (IRB)

- Federal Wide Assurance No. 00017487
- Approval expires 03/31/2020

Kenneth Micetich, MD, x73144  
Chair  
kniceti@lumc.edu

Cynthia Tom-Klebba, x66198  
Director, Human Research Protections  
cptomklebba@luc.edu

Angie Carrico, x64608  
IRB Coordinator  
acarrico@luc.edu

Linda Millbrandt, x64567  
Regulatory Compliance Monitor  
lmillbr@luc.edu

### Institutional Animal & Use Committee (IACUC)

- Multiple Project Assurance No. A3117-01
- Approval expires: 02/28/2022

Jawed Fareed, PhD, x65581  
Chair  
jfareed@luc.edu

Antonio Valero, DVM, LATG, CPIA, x64288  
IACUC Director  
avalero@luc.edu

Peggie Young, x65997  
Administrative Secretary  
pyoung4@luc.edu
### Institutional Biosafety Committee (IBC)
- Thomas Gallagher, PhD, x64850
  - Chair
  - tgallagher@luc.edu
- Matthew Hejna, x66738
  - IBC Coordinator
  - mhejna@luc.edu

### Comparative Medicine Facility
- Lee M. Cera, DVM, PhD, x66746
  - Director
  - lcera@luc.edu
- Rose Buesing, BS, RLATG, x65165
  - Assistant Director
  - rbuesing@luc.edu

### Research Compliance Officer
- Matthew Hejna, x66738
  - Director of Research Compliance & Safety
  - mhejna@luc.edu

### Radiation Safety
- Robert Wagner, MD, x68667
  - Chair
  - rwagner@lumc.edu

### Budget Information

<table>
<thead>
<tr>
<th></th>
<th>Fringe Benefit Rates FY 2018 SSOM</th>
<th>Fringe Benefit Rates FY 2018 MSON</th>
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<tr>
<td></td>
<td>Faculty</td>
<td>29.8%</td>
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<tr>
<td></td>
<td>Staff</td>
<td>29.8%</td>
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<td></td>
<td>Graduate Students Tuition</td>
<td>33.2%</td>
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<td>Grad Student Health Insurance</td>
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<td>Part-Time Faculty &amp; Staff</td>
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<tr>
<td></td>
<td>Non-Grant AU Fringe Rate</td>
<td>31.5%</td>
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<table>
<thead>
<tr>
<th></th>
<th>Fringe Benefit Rates FY 2019 SSOM</th>
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<td></td>
<td>Faculty</td>
<td>22.6%</td>
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<td></td>
<td>Non-Grant AU Fringe Rate</td>
<td>31.5%</td>
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**Federal Salary Cap = $189,600**

**NIH NRSA Predoctoral Stipend: $24,324**

**NIH NRSA Postdoctoral Years of Experience and Stipend Levels**

<table>
<thead>
<tr>
<th>Years of Experience</th>
<th>Stipend</th>
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<tr>
<td>0</td>
<td>$48,432</td>
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<td>$55,308</td>
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<td>6</td>
<td>$57,528</td>
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<tr>
<td>7 or More</td>
<td>$59,736</td>
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Mileage rate in Calendar Year 2018 = 54.5 cents per mile

**Capital Equipment ≥ $5,000**

**Future year increases = 3%**

**Cost Sharing (In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be preapproved by Dr. Steve Goldstein, Dean, Stritch School of Medicine. Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.
Facilities and Administrative Costs (F&A), or Indirect Costs (IDC)

Cognizant Agency: DHHS Contact Person: Arif Karim, 214-767-3261
DHHS Agreement Date: 04/03/2018
Effective 07/01/2017-06/30/2022
Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of $25,000.

F&A Rates

Federally Sponsored Projects:

<table>
<thead>
<tr>
<th>Fiscal Year (July-June)</th>
<th>On-Campus Organized Research</th>
<th>On-Campus *Other Sponsored Activity</th>
<th>Off-Campus All Programs</th>
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<tr>
<td>FY18</td>
<td>51.0%</td>
<td>40%</td>
<td>26%</td>
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<tr>
<td>FY19</td>
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<td>40%</td>
<td>26%</td>
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<td>FY20</td>
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<td>FY21</td>
<td>53.5%</td>
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<tr>
<td>FY22</td>
<td>54.0%</td>
<td>40%</td>
<td>26%</td>
</tr>
</tbody>
</table>

*Other Sponsored Activity includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.

Non-Federally Sponsored Projects: 26% of MTDCs (for-profit and non-profit).

Reduction or Waiver of F&A Rates:
Requests to either reduce or waive our F&A rates must be preapproved by Dr. Steve Goldstein, Dean of Stritch School of Medicine. Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

Postaward Administration (Account Setup & Budget Appropriations) and Business Operations

**HSD Finance**
Joanna Nabozna-Wasilewska, x65804
Director of HSD Finance
jnabozn@luc.edu

Juana Arauz, x63759
Senior Financial Analyst
jarauz@luc.edu

Alex Hollibaugh, x68783
Financial Analyst
ahollibaugh@luc.edu

**Business Operations**
Rus Pascual, x66816
Director of Business Operations
and Campus Management, HSD
Epascu1@luc.edu

Kristin Wojtulewicz, x72703
Director of Business Operations, SSOM
kwojtul@luc.edu
Financial Officer Responsible for Fiscal Reporting and Where Checks Should Be Sent

Donna Quirk, MBA, x58723
Associate Vice President for Financial Administration and Compliance
dquirk@luc.edu

Loyola University Chicago
Sponsored Program Accounting
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, IL 60611
Phone 312-915-8723
Fax 312-915-8705

Please refer to the Sponsored Program Accounting website for current staff listing:
http://www.luc.edu/spa/contact_us.shtml

Graduate School

Leanne Cribbs, PhD, x72817
Associate Dean for Graduate Education
lcribbs@luc.edu

Ann Kennedy-Czahor, x63353
Administrative Assistant II
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Margarita Quesada, x63532
Administrative Secretary
mquesada@luc.edu

Karla Navarro-Vega, x63531
Student Program Recruiter
knavarrovega@luc.edu

Graduate Student Stipend (SSOM) – effective August 1
$30,000

Graduate Student Stipend (MSON)
$20,000

Tuition & Fees 2017-2018

Tuition
Per credit hour $1,069.00

Course Fees (per course):
Thesis Supervision: Course 595 $500.00
Dissertation Supervision: Course 600 $1,935.00
Master's Study: Course 605 $565.00
Doctoral Study: Course 610 $1,350.00

Mandatory Fees
Student Activity Fee, per semester (except for students in online programs) $60.00
Health Services Fee, per semester (except for students in online programs) $167.00
Fitness Center Fee, per semester (except for students in online programs) $172.00
Student Health Insurance Premium, annually *$2,925.00

For eligibility and information, visit http://www.luc.edu/bursar/insurance.shtml
**Other Graduate Fees**

Fees payable at time of registration:

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<th>Fee Description</th>
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<td>Judicial Fines</td>
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*Please note: Subject to change without notice*

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*Last updated: June 13, 2018*