Loyola University Chicago
2160 S. First Avenue
Maywood, Illinois 60153-3328

Research Office General Phone (708) 216-8433
Research Office Fax (708) 216-8231

**Official Name & Address**

<table>
<thead>
<tr>
<th>Authorized Institutional Officials (Signatories)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margaret Faut Callahan, CRNA, PhD, FNAP, FAAN</td>
</tr>
<tr>
<td>Provost for Health Sciences Division</td>
</tr>
<tr>
<td>2160 S. First Avenue</td>
</tr>
<tr>
<td>Maywood, Illinois 60153-3328</td>
</tr>
<tr>
<td>x69222</td>
</tr>
<tr>
<td><a href="mailto:researchhsd@luc.edu">researchhsd@luc.edu</a></td>
</tr>
</tbody>
</table>

*Indicate Dr. Callahan for ink signatures.*

<table>
<thead>
<tr>
<th>Authorized Institutional Officials (Signatories)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Pugl</td>
</tr>
<tr>
<td>Assistant Director of Research Administration</td>
</tr>
<tr>
<td>Office of Research Services</td>
</tr>
<tr>
<td>Health Sciences Division</td>
</tr>
<tr>
<td>2160 S. First Avenue</td>
</tr>
<tr>
<td>Maywood, Illinois 60153-3328</td>
</tr>
<tr>
<td>x68537</td>
</tr>
<tr>
<td><a href="mailto:smeyer1@luc.edu">smeyer1@luc.edu</a></td>
</tr>
</tbody>
</table>

*Indicate Ms. Pugl for electronic signatures.*

**SSOM, MNSON, and ORS Contact Information**

**Stritch School of Medicine (SSOM)**

Interim Dean, SSOM
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Grant and Contract Specialist

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**PHS NIH Public Access Monitor**
Jeanne Sadlik, x65304
Associate Director, HSD Library
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# General Information

<table>
<thead>
<tr>
<th>Organization Component Codes</th>
<th>.01 School of Medicine</th>
</tr>
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<tbody>
<tr>
<td>Federals Tax ID Number</td>
<td>36-1408475</td>
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<tr>
<td>LUHS (hospital) Federal Tax ID Number</td>
<td>36-4015560</td>
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<tr>
<td>Entity ID Number</td>
<td>1361408475A2</td>
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<tr>
<td>Congressional District</td>
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<tr>
<td><strong>DUNS Number (LUC)</strong></td>
<td><strong>791277940</strong></td>
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<td>LUMC/LUHS (hospital) DUNS Number</td>
<td>963910265</td>
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<tr>
<td>Hines VA DUNS Number</td>
<td>187174339</td>
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<tr>
<td>Cage Number</td>
<td>9M268</td>
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<td>FICE Number</td>
<td>001710</td>
</tr>
<tr>
<td>IDRH Number</td>
<td>91707-00-0</td>
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<td>IRB FWA – Human Subjects Assurance Number</td>
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<td>IPF Code</td>
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<td>NTEE (National Taxonomy of Exempt Entities) Code</td>
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<td>European Union Participant Identification Code (PIC)</td>
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**FILED ASSURANCES:**

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441) . Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504 . Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX . Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION . Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE . Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201) . Filed Date: 01/30/1998 (HHS6315)
- DRUG-FREE ASSURANCE: . Filed Date: 04/06/1989
- DEA REGISTRATION: .

# Regulatory Compliance & Committee Information

## Institutional Review Board (IRB)

- **Federal Wide Assurance No. 00017487**
- Approval expires 03/31/2020
- Kenneth Micetich, MD, x73144
  - Chair
  - kmiceti@lumc.edu
- Cynthia Tom-Klebba, x66198
  - Director, Human Research Protections
  - ctomklebba@luc.edu
- Angie Carrico, x64608
  - IRB Coordinator
  - acarrico@luc.edu
- Linda Millbrandt, x64567
  - Regulatory Compliance Monitor
  - lmillbr@luc.edu

## Institutional Animal & Use Committee (IACUC)

- **Multiple Project Assurance No. A3117-01**
- Approval expires: 02/28/2022
- AAALAC Accredited (#000180, issued 11/17/2016)
- USDA Licensed (#33-R-0024, expires 08/24/2020)
- OLAW (D16-00074, expires 02/28/2022)
- Jawed Fareed, PhD, x65581
  - Chair
  - jfareed@luc.edu
- Antonio Valero, DVM, LATG, CPIA, x64288
  - IACUC Director
  - avalero@luc.edu
- Peggy Young, x65997
  - Administrative Secretary
  - pyoung4@luc.edu
**Institutional Biosafety Committee (IBC)**

Thomas Gallagher, PhD, x64850  
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Matthew Hejna, x66738  
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**Comparative Medicine Facility**

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**Radiotherapy**

Robert Wagner, MD, x68667  
Chair  
rwagner@lumc.edu

**Budget Information**

<table>
<thead>
<tr>
<th>Fringe Benefit Rates FY 2019 SSOM</th>
<th>Fringe Benefit Rates FY 2019 MNSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>22.6%</td>
</tr>
<tr>
<td>Staff</td>
<td>23.8%</td>
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<tr>
<td>Graduate Students Tuition</td>
<td>38.1%</td>
</tr>
<tr>
<td>Grad Student Health Insurance</td>
<td>9.3%</td>
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<tr>
<td>Part-Time Faculty &amp; Staff</td>
<td>7.9%</td>
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<tr>
<td>Non-Grant AU Fringe Rate</td>
<td>31.5%</td>
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Federal Salary Cap = $192,300

NIH NRSA Predoctoral Stipend: $24,816

NIH NRSA Postdoctoral Years of Experience and Stipend Levels

<table>
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<th>Years</th>
<th>Stipend</th>
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<tr>
<td>0</td>
<td>$50,004</td>
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<tr>
<td>1</td>
<td>$50,376</td>
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<td>2</td>
<td>$50,760</td>
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<td>3</td>
<td>$52,896</td>
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<td>4</td>
<td>$54,756</td>
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<td>5</td>
<td>$56,880</td>
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<tr>
<td>6</td>
<td>$59,100</td>
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<tr>
<td>7 or More</td>
<td>$61,308</td>
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Mileage rate in Calendar Year 2019 = 58 cents per mile

Capital Equipment ≥ $5,000

Future year increases = 3%

**Cost Sharing (In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be preapproved by Dr. Margaret Callahan, Provost for Health Sciences Division. Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.
Facilities and Administrative Costs (F&A), or Indirect Costs (IDC)

Cognizant Agency: DHHS  
Contact Person: Arif Karim, 214-767-3261  
DHHS Agreement Date: 04/03/2018  
Effective 07/01/2017-06/30/2022  
Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of $25,000.

F&A Rates

Federal Sponsored Projects:

<table>
<thead>
<tr>
<th>Fiscal Year (July-June)</th>
<th>On-Campus Organized Research</th>
<th>On-Campus *Other Sponsored Activity</th>
<th>Off-Campus All Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY19</td>
<td>52.0%</td>
<td>40%</td>
<td>26%</td>
</tr>
<tr>
<td>FY20</td>
<td>52.5%</td>
<td>40%</td>
<td>26%</td>
</tr>
<tr>
<td>FY21</td>
<td>53.5%</td>
<td>40%</td>
<td>26%</td>
</tr>
<tr>
<td>FY22</td>
<td>54.0%</td>
<td>40%</td>
<td>26%</td>
</tr>
</tbody>
</table>

*Other Sponsored Activity* includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.

Reduction or Waiver of F&A Rates:

Requests to either reduce or waive our F&A rates must be preapproved by Dr. Margaret Callahan, Provost for Health Sciences Division. Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

Postaward Administration (Account Setup & Budget Appropriations) and Business Operations

**HSD Finance**
- Craig Duetsch, x62231  
  Assoc. Provost of Finance & Administration, HSD  
  cduetsch@luc.edu  
- Joanna Nabozna-Wasilewska, x65804  
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  Senior Financial Analyst  
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  Financial Analyst  
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**Business Operations**
- Annie McCormack, x62226  
  Director of Finance and Business Operations, MNSON  
  amccorm@luc.edu
- Kristin Wojtulewicz, x72703  
  Director of Business Operations, SSOM  
  kwojtul@luc.edu
Financial Officer Responsible for Fiscal Reporting and Where Checks Should Be Sent

Donna Quirk, MBA, x58723
Associate Vice President for Financial Administration and Compliance
dquirk@luc.edu

Loyola University Chicago
**Sponsored Program Accounting**
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, IL 60611
Phone 312-915-8723
Fax 312-915-8705

Please refer to the Sponsored Program Accounting website for current staff listing:
http://www.luc.edu/spa/contact_us.shtml

Graduate School

Leanne Cribbs, PhD, x72817
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Anna Dauzvardis, x63531
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Ann Kennedy-Czahor, x63353
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Margarita Quesada, x63532
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**Graduate Student Stipend (SSOM)** $30,000

**Graduate Student Stipend (MSON)** $20,000

**Tuition & Fees 2017-2018**

**Tuition**

Per credit hour $1,096

**Course Fees (per course):**

- Thesis Supervision: Course 595 $500
- Dissertation Supervision: Course 600 $1,935
- Master's Study: Course 605 $565
- Doctoral Study: Course 610 $1,350

**Mandatory Fees**

- Student Activity Fee, per semester (except for students in online programs) $600
- Health Fee, per semester (except for students in online programs) $170
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<th>Fee Description</th>
<th>Amount</th>
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<td>Fitness Center Fee, per semester (except for students in online programs)</td>
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<td>Computer Lab/Technology Fee</td>
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<td>Registered for 9 or more hours</td>
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<td>Registered for 4 to 8 hours</td>
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<td>Registered for 1 to 3 hours</td>
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<td>Student Health Insurance Premium, annually</td>
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<tr>
<td>Other Graduate Fees</td>
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<td>Matriculation Fee (payable at time of registration)</td>
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<td>Fees for All Schools and Divisions</td>
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<tr>
<td>Breakage/Damage Fee in Labs</td>
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<td>Late Registration Fee (not refundable)</td>
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<tr>
<td>Room Damages Fees</td>
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Please note: All tuition and fees are subject to change.

*Last updated: April 2019*