OFFICE OF RESEARCH SERVICES
HEALTH SCIENCES CAMPUS
GENERAL INFORMATION

Official Name & Address

Loyola University of Chicago
2160 S. First Avenue
Maywood, Illinois 60153-3328

Research Office General Phone (708) 216-8434
Research Office Fax (708) 216-8231

Authorized Institutional Officials (Signatories)

Meharvan Singh, PhD
Vice Provost for Research
2160 S. First Avenue
Maywood, Illinois 60153-3328
708-216-8434
researchhsd@luc.edu

Susan J. Pugl
Assistant Director of Research Administration
2160 S. First Avenue
Maywood, Illinois 60153-3328
708-216-8537
smyer1@luc.edu

Indicate Dr. Singh for ink signatures.
Indicate Ms. Pugl for electronic signatures

General Institutional Information

Entity ID Number ................................................................................................... 1361408475A2
Congressional District ............................................................................................ IL-007
DUNS Number (LUC) .......................................................................................... 791277940
    LUMC/LUHS (hospital) DUNS ......................................................................... 963910265
    CARES (Hines VA non-profit) DUNS ............................................................. 187174339
Federal Tax ID Number .......................................................................................... 36-1408475
    LUHS (hospital) Federal Tax ID ...................................................................... 36-4015560
CAGE (Commercial and Government Entity) Code .......................................... 9M268
IPF (NIH Institution Profile Module) Code .......................................................... 4689203
IRB FWA – Human Subjects Assurance Number ............................................... 00017487
IACUC Animal Welfare Assurance Number ....................................................... A3117-01
FICE (Federal Interagency Committee on Education) Number ......................... 0017110
IDHR (Illinois Department of Human Rights) Number .................................... 91707-00-0
NTEE (National Taxonomy of Exempt Entities) Code ......................................... B43
European Union Participant Identification Code (PIC) ...................................... 955390443

FIELD ASSURANCES:

• CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441) ....................................... Filed Date: 06/19/2001 (HHS690)
• HANDICAPPED INDIVIDUALS - SECTION 504 ........................................ Filed Date: 06/19/2001 (HHS690)
• SEX DISCRIMINATION - TITLE IX ............................................................ Filed Date: 06/19/2001 (HHS690)
• AGE DISCRIMINATION .............................................................................. Filed Date: 06/19/2001 (HHS690)
• DRUG-FREE WORKPLACE ........................................................................ Filed Date: 04/06/1989
• SCIENTIFIC MISCONDUCT (#4689201).................................................... Filed Date: 01/30/1998 (HHS6315)
• DRUG-FREE ASSURANCE: ........................................................................ Filed Date: 04/06/1989
• DEA REGISTRATION: .................................................................................. PLO182188
## Budget Information

<table>
<thead>
<tr>
<th>Fringe Benefit Rates FY 2021 SSOM/PARKS</th>
<th>Fringe Benefit Rates FY 2021 MNSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>Faculty</td>
</tr>
<tr>
<td>22.3%</td>
<td>25.5%</td>
</tr>
<tr>
<td>Staff</td>
<td>Staff</td>
</tr>
<tr>
<td>20.6%</td>
<td>27.4%</td>
</tr>
<tr>
<td>Graduate Student Tuition</td>
<td>Graduate Student Tuition</td>
</tr>
<tr>
<td>37.9%</td>
<td>37.9%</td>
</tr>
<tr>
<td>Grad Student Health Insurance</td>
<td>Grad Student Health Insurance</td>
</tr>
<tr>
<td>11.3%</td>
<td>11.3%</td>
</tr>
<tr>
<td>Part-Time Faculty &amp; Staff</td>
<td>Part-Time Faculty &amp; Staff</td>
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<tr>
<td>7.8%</td>
<td>7.8%</td>
</tr>
<tr>
<td>Non-Grant AU Fringe Rate</td>
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</tr>
<tr>
<td>30.0%</td>
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</table>

Federal Salary Cap = $197,300

NIH NRSA Predoctoral Stipend = $25,320

<table>
<thead>
<tr>
<th>NIH NRSA Postdoctoral Years of Experience and Stipend Levels</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>4</td>
</tr>
<tr>
<td>5</td>
</tr>
<tr>
<td>6</td>
</tr>
<tr>
<td>7 or More</td>
</tr>
</tbody>
</table>

Mileage rate in Calendar Year 2020 = 57.5 cents per mile

Capital Equipment ≥ $5,000

Future year increases = 3%

**Cost Sharing (Including In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

## Facilities and Administrative Costs (F&A), a.k.a. Indirect Costs (IDC)

Cognizant Agency: DHHS Contact Person: Arif Karim, 214-767-3261

DHHS Agreement Date: 03/16/2020

Effective through 06/30/2022

Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of $25,000.

### F&A Rates

**Sponsored Projects:**

<table>
<thead>
<tr>
<th>Fiscal Year (July-June)</th>
<th>On-Campus Organized Research</th>
<th>On-Campus *Other Sponsored Activity</th>
<th>Off-Campus All Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY21</td>
<td>53.5%</td>
<td>40%</td>
<td>26%</td>
</tr>
<tr>
<td>FY22</td>
<td>54.0%</td>
<td>40%</td>
<td>26%</td>
</tr>
</tbody>
</table>

*Other Sponsored Activity* includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.
**Reduction or Waiver of F&A Rates:**

Requests to either reduce or waive our F&A rates must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. **Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.**

<table>
<thead>
<tr>
<th><strong>Research Administration</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Vice Provost for Research</strong></td>
</tr>
<tr>
<td>Meharvan Singh, PhD</td>
</tr>
<tr>
<td><a href="mailto:msingh@luc.edu">msingh@luc.edu</a></td>
</tr>
<tr>
<td>Maria Pelec, x68434</td>
</tr>
<tr>
<td>Administrative Assistant II</td>
</tr>
<tr>
<td><a href="mailto:mpelec@luc.edu">mpelec@luc.edu</a></td>
</tr>
<tr>
<td>Samantha Bynum, MS, x65139</td>
</tr>
<tr>
<td>Administrative Research Coordinator</td>
</tr>
<tr>
<td><a href="mailto:sbynum1@luc.edu">sbynum1@luc.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Office of Research Services</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Lindley, MA, x62636</td>
</tr>
<tr>
<td>Senior Director of Research Administration</td>
</tr>
<tr>
<td><a href="mailto:llindley1@luc.edu">llindley1@luc.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Grant Administration</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Pugl, CRA, x68537</td>
</tr>
<tr>
<td>Assistant Director</td>
</tr>
<tr>
<td><a href="mailto:smeyer1@luc.edu">smeyer1@luc.edu</a></td>
</tr>
<tr>
<td>Rosaria Aguirre, MEd, CRA, x68975</td>
</tr>
<tr>
<td>Senior Grant Administrator</td>
</tr>
<tr>
<td><a href="mailto:raguirre@luc.edu">raguirre@luc.edu</a></td>
</tr>
<tr>
<td>Tracy Foxworth, MS, CRA, x68797</td>
</tr>
<tr>
<td>Senior Grant Administrator</td>
</tr>
<tr>
<td><a href="mailto:tfoxwor@luc.edu">tfoxwor@luc.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Contract Administration</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicole Pisano, JD, x62694</td>
</tr>
<tr>
<td>Assistant Director</td>
</tr>
<tr>
<td><a href="mailto:npisano@luc.edu">npisano@luc.edu</a></td>
</tr>
<tr>
<td>Kayla Jewell, JD, x62524</td>
</tr>
<tr>
<td>Contract Analyst</td>
</tr>
<tr>
<td><a href="mailto:kjewell@luc.edu">kjewell@luc.edu</a></td>
</tr>
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<table>
<thead>
<tr>
<th><strong>Tech Transfer</strong></th>
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</thead>
<tbody>
<tr>
<td>Rachel Beyler, x69391</td>
</tr>
<tr>
<td>Paralegal</td>
</tr>
<tr>
<td><a href="mailto:rbeyler@luc.edu">rbeyler@luc.edu</a></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th><strong>Clinical Research</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>Clinical Research Office</strong></td>
</tr>
<tr>
<td>Colleen Fitzgerald, MD, x63387</td>
</tr>
<tr>
<td>Director</td>
</tr>
<tr>
<td><a href="mailto:cfitzgerald@lumc.edu">cfitzgerald@lumc.edu</a></td>
</tr>
<tr>
<td>Jessica Shore, PhD, x62027</td>
</tr>
<tr>
<td>Senior Director</td>
</tr>
<tr>
<td><a href="mailto:jshore@luc.edu">jshore@luc.edu</a></td>
</tr>
<tr>
<td>Brianna Burke, MBA, x64282</td>
</tr>
<tr>
<td>Operations Manager</td>
</tr>
<tr>
<td><a href="mailto:bburke5@luc.edu">bburke5@luc.edu</a></td>
</tr>
<tr>
<td>Gabriela Sandoval, x68663</td>
</tr>
<tr>
<td>Financial Coordinator</td>
</tr>
<tr>
<td><a href="mailto:gsandoval@luc.edu">gsandoval@luc.edu</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Cancer Center Clinical Trials Office</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott E. Smith, MD, PhD, FACP, x73219</td>
</tr>
<tr>
<td>Director</td>
</tr>
<tr>
<td><a href="mailto:ssmith8@lumc.edu">ssmith8@lumc.edu</a></td>
</tr>
<tr>
<td>Ceil Petrowsky, RN, MSN, CCRC, OCN, x73306</td>
</tr>
<tr>
<td>Manager</td>
</tr>
<tr>
<td><a href="mailto:cpetrow@luc.edu">cpetrow@luc.edu</a></td>
</tr>
<tr>
<td>Rick Novotny, x73307</td>
</tr>
<tr>
<td>Director of Clinical Research (LUMC)</td>
</tr>
<tr>
<td><a href="mailto:rnovotny@lumc.edu">rnovotny@lumc.edu</a></td>
</tr>
<tr>
<td>Pat Duran, x73310</td>
</tr>
<tr>
<td>Financial Manager</td>
</tr>
<tr>
<td><a href="mailto:pduran@luc.edu">pduran@luc.edu</a></td>
</tr>
</tbody>
</table>
# Regulatory Compliance & Committee Information

### Institutional Review Board (IRB)
Federal Wide Assurance No. 00017487  
Approval expires 03/26/2025  
Kenneth Micetich, MD, x73144  
Chair  
kmiceti@lumc.edu  
Cynthia Tom-Klebba, x66198  
Director, Human Research Protections  
tomklebba@luc.edu  
Angie Carrico, x64608  
Assistant Director  
carrico@luc.edu  
Linda Millbrandt, x64567  
Asst Director, Human Research Protections Program  
limillbr@luc.edu

### Conflict of Interest in Research Committee
Jeanine Walenga, PhD, x72841  
Co-Chair  
jwaleng@luc.edu  
Linda Millbrandt, x64567  
Co-Chair  
limillbr@luc.edu

### Institutional Biosafety Committee (IBC)
Thomas Gallagher, PhD, x64850  
Chair  
tgallagher@luc.edu  
Matthew Hejna, x66738  
IBC Coordinator  
mhejna@luc.edu

### PHS NIH Public Access Monitor
Gail Hendler, MLS, x65303  
Associate Provost and Director, HSD Library  
hsl@luc.edu

### Institutional Animal Care & Use Committee (IACUC)
Multiple Project Assurance No. A3117-01  
Approval expires: 02/28/2022  
AAALAC Accredited (#000180, issued 11/14/2019)  
USDA Licensed (#33-R-0024, expires 08/24/2023)  
OLAW (D16-00074, expires 02/28/2022)  
Jawed Fareed, PhD, x65581  
Chair  
jfareed@luc.edu  
Antonio Valero, DVM, LATG, CPIA, x64288  
Director  
avalero@luc.edu  
Peggie Young, x65997  
Administrative Secretary  
pyoung4@luc.edu

### Radiation Safety
Robert Wagner, MD, x68667  
Chair  
rwagner@lumc.edu

### Research Compliance Officer
Matthew Hejna, x66738  
Director of Research Compliance & Safety  
mhejna@luc.edu

### Comparative Medicine Facility
Lee M. Cera, DVM, PhD, x66746  
Director  
lcera@luc.edu  
Rose Buesing, BS, RLATG, x65165  
Assistant Director  
rbuesing@luc.edu  
Mary Jo Johnson, x69178  
Administrative Assistant  
mjohns5@luc.edu
Internal Funding Opportunities

Research Funding Committee (RFC)
Alan Wolfe, PhD, x65814
Committee Chair
awolfe@luc.edu

Samantha Bynum, MS, x65139
Committee Coordinator
sbynum1@luc.edu

Center for Health Outcomes and Informatics Research (CHOIR)
Kathy Bobay, PhD, RN, NE-ABC, FAAN, x65737
Funding Committee Chair
kobaby@luc.edu

Kelly Quinn, x62393
Committee Coordinator
equinn@luc.edu

Health EQ Collaborative (Health Disparities)
Kathy Bobay, PhD, RN, NE-ABC, FAAN, x65737
Funding Committee Chair
kobaby@luc.edu

Kelly Quinn, x62393
Committee Coordinator
equinn@luc.edu

Postaward Administration and Finance/Business Operations

Financial Services
Joanna Nabozna-Wasilewska, x65804
Director of Finance
jnabozn@luc.edu

Juana Arauz, x63759
Senior Financial Analyst
jarauz@luc.edu

Alex Hollibaugh, x68783
Financial Analyst
ahollibaugh@luc.edu

School Business Operations
Samantha Dumm, MBA, x79012
Administrative Director, PARKS
sdummi@luc.edu

Annie McCormack, x62226
Director of Finance and Business Operations, MNSON
amccorm@luc.edu

Kristin Wojtulewicz, x72703
Director of Business Operations, SSOM
kwojtul@luc.edu

Financial Officer Responsible for Fiscal Reporting and Where Payment Should Be Sent

Brian Slavinskas, x58730
Senior Director, Sponsored Program Accounting
bsavin@luc.edu

Loyola University Chicago
Sponsored Program Accounting
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, IL 60611
Phone 312-915-8723
Fax 312-915-8705

Sponsored Program Accounting Central Email: grntcon@luc.edu

Please refer to the Sponsored Program Accounting website for current staff listing:
http://www.luc.edu/spa/contact_us.shtml
**Graduate School**

Leanne Cribbs, PhD, x72817  
Associate Dean for Graduate Education  
lcribbs@luc.edu

Melanie Bollnow, x63650  
Graduate Programs Administrator  
mbollno@luc.edu

Ann Kennedy-Czahor, x63353  
Administrative Assistant II  
akennel@luc.edu

Anna Dauzvardis, x63531  
Student Program Recruiter  
aduzvardis@luc.edu

Margarita Quesada, x63532  
Administrative Secretary  
mquesada@luc.edu

---

**Graduate Student Stipend (SSOM)**  
$30,000

**Graduate Student Stipend (MSON)**  
$20,000

---

**Tuition & Fees**

**Tuition**
Per credit hour  
$1,120

**Course Fees (per course):**
Thesis Supervision: Course 595  
$500
Dissertation Supervision: Course 600  
$1,935
Master's Study: Course 605  
$565
Doctoral Study: Course 610  
$1,350

**Mandatory Fees**
Student Activity Fee, per semester (except for students in online programs)  
$600
Health Fee, per semester (except for students in online programs)  
$176
Fitness Center Fee, per semester (except for students in online programs)  
$172
Computer Lab/Technology Fee
  - Registered for 9 or more hours  
    $125
  - Registered for 4 to 8 hours  
    $65
  - Registered for 1 to 3 hours  
    $30
Student Health Insurance Premium, annually
  For eligibility and information, visit [http://www.luc.edu/bursar/insurance.shtml](http://www.luc.edu/bursar/insurance.shtml)  
$3,095

**Other Graduate Fees**
Matriculation Fee (payable at time of registration)  
$100

**Fees for All Schools and Divisions**
Breakage/Damage Fee in Labs  
As billed
Judicial Fines  
As billed
Late Registration Fee (not refundable)  
$50
Late Payment Fee  
1.5% monthly
Miscellaneous Charges  
As billed
Parking Permit Rates  
As billed
Parking Tickets/Fines  
As billed
Rambler Bucks  
As billed
Returned Check Fee  
$40
Replacement Refund Check Fee  
$25
Room & Board Rates  
As billed
Room Damages Fees  
As billed
Please note: All tuition and fees are subject to change. Refer to the Office of the Bursar’s website for the most updated figures. The current URL is https://www.luc.edu/bursar/tuitionfees/2019-2020/graduate-lumc/

**HSC Schools**

**STRITCH SCHOOL OF MEDICINE (SSOM)**

**Dean**
Sam Marzo, MD
smarzo@lumc.edu

Nancy Villarreal, x63960
Executive Assistant
nvillarreal@luc.edu

**Assistant Dean for Student Research (STAR)**
Colleen Fitzgerald, MD
cfitzgerald@lumc.edu

Maria Pelc, x68434
Administrative Assistant II
mpelc@luc.edu

**Assistant Dean for Basic Science and Postdoctoral Affairs**
Ruben Mestril, PhD
rmestri@luc.edu

**Administration**
Mike Budzynski, MBA, x64976
Vice Dean of Administration
mbudzyn@luc.edu

Kristin Wojtulewicz, x72703
Director of Business Operations, SSOM
kwojtul@luc.edu

**MARCELLA NIEHOFF SCHOOL OF NURSING (MNSON)**

**Dean**
Lorna Finnegan, PhD, MSN
lfinnegan2@luc.edu

Mickie Ansted, x69277
Executive Assistant
mansted1@luc.edu

**Associate Dean for Research**
Karen Saban, RN, PhD, APN, CNRN, FAAN
ksaban@luc.edu

**Administration**
Annie McCormack, x62226
Director of Finance and Business Operations, MNSON
amccorm@luc.edu

**Research**
Nancy Hernandez, x69687
Grant & Financial Services Coordinator
nhernandez10@luc.edu

**PARKINSON SCHOOL OF HEALTH SCIENCES AND PUBLIC HEALTH (PARKS)**

**Dean**
Elaine Morrato, DrPH, MPH, CPH
emorrato@luc.edu

Roberta Dvells, x60990
Administrative Assistant
rdvells@luc.edu

**Administration**
Samantha Dumm, MBA, x79012
Administrative Director
sdumm@luc.edu
Office of the Provost

Norberto M. Grzywacz, PhD
Provost
norberto@luc.edu

Gina Lopez, x57585
Executive Administrative Assistant
glopez@luc.edu

Sheila McMullan, x57585
Executive Vice Provost
smcmullan@luc.edu

Joanna Pappas, x57516
Vice Provost, Academic Finance and Operations
jpappas@luc.edu

Adam Shorter, x87488, x57350, x68369
Senior Director, Academic Business Operations
ashorte@luc.edu

Office of Advancement

Andrea Wynne, x63209
Associate Vice President, Health Sciences Division
awynne@luc.edu

Stephanie Kimmel, MBA, x56065
Director, Corporate and Foundation Relations
skimmel@luc.edu

Last updated: August 26, 2020