OFFICE OF RESEARCH SERVICES
HEALTH SCIENCES CAMPUS
GENERAL INFORMATION

Official Name & Address

Loyola University of Chicago
2160 S. First Avenue
Maywood, Illinois 60153-3328
Research Office General Phone (708) 216-8434
Research Office Fax (708) 216-8231

Authorized Institutional Officials (Signatories)

Meharvan Singh, PhD
Vice Provost for Research
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Indicate Dr. Singh for ink signatures.

Susan J. Pugl
Assistant Director of Research Administration
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708-216-8537
smeyer1@luc.edu
Indicate Ms. Pugl for electronic signatures

General Institutional Information

Entity ID Number ................................................................................................... 1361408475A2
Congressional District ............................................................................................ IL-007
DUNS Numbers
LUC – Health Sciences Campus........................................................................... 791277940
LUC – Lake Shore Campus ..............................................................................074368911
LUMC/LUHS (hospital) ....................................................................................963910265
CARES (Hines VA non-profit) .........................................................................187174339
Federal Tax ID Number ....................................................................................... 36-1408475
LUHS (hospital) Federal Tax ID .................................................................36-4015560
CAGE (Commercial and Government Entity) Code ....................................9M268
IPF (NIH Institution Profile Module) Code ....................................................4689203
IRB FWA – Human Subjects Assurance Number ......................................00017487
IACUC Animal Welfare Assurance Number ..............................................A3117-01
FICE (Federal Interagency Committee on Education) Number ...................001710
IDHR (Illinois Department of Human Rights) Number ............................91707-00-0
NTEE (National Taxonomy of Exempt Entities) Code .......................................B43
European Union Participant Identification Code (PIC) .........................955390443

FILED ASSURANCES:

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441)..................................Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504.................................Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX.....................................................Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION ....................................................................Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE ..................................................................Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201)............................................Filed Date: 01/30/1998 (HHS6315)
- DRUG-FREE ASSURANCE:.................................................................Filed Date: 04/06/1989
- DEA REGISTRATION:........................................................................PLO182188
**Budget Information**

<table>
<thead>
<tr>
<th>Faculty</th>
<th>22.3%</th>
<th>Fringe Benefit Rates FY 2021 SSOM/PARKS</th>
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<tbody>
<tr>
<td>Staff</td>
<td>20.6%</td>
<td></td>
</tr>
<tr>
<td>Graduate Student Tuition</td>
<td>37.9%</td>
<td></td>
</tr>
<tr>
<td>Grad Student Health Insurance</td>
<td>11.3%</td>
<td></td>
</tr>
<tr>
<td>Part-Time Faculty &amp; Staff</td>
<td>7.8%</td>
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<tr>
<td>Non-Grant AU Fringe Rate</td>
<td>30.0%</td>
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<table>
<thead>
<tr>
<th>Faculty</th>
<th>25.5%</th>
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<tr>
<td>Staff</td>
<td>27.4%</td>
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<tr>
<td>Graduate Student Tuition</td>
<td>37.9%</td>
</tr>
<tr>
<td>Grad Student Health Insurance</td>
<td>11.3%</td>
</tr>
<tr>
<td>Part-Time Faculty &amp; Staff</td>
<td>7.8%</td>
</tr>
</tbody>
</table>

**DHHS Salary Cap = $199,300**

**NIH NRSA Predoctoral Stipend = $25,836**

**NIH NRSA Postdoctoral Years of Experience and Stipend Levels**

<table>
<thead>
<tr>
<th>Years of Experience</th>
<th>Stipend</th>
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<tr>
<td>0</td>
<td>$53,760</td>
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<tr>
<td>1</td>
<td>$54,144</td>
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<td>2</td>
<td>$54,540</td>
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<td>3</td>
<td>$56,712</td>
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<td>4</td>
<td>$58,608</td>
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<td>5</td>
<td>$60,780</td>
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<tr>
<td>6</td>
<td>$63,036</td>
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<tr>
<td>7 or More</td>
<td>$65,292</td>
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</table>

**Mileage rate in Calendar Year 2021 = $0.56 per mile**

**Capital Equipment ≥ $5,000**

**Future year increases = 3%**

**Cost Sharing (Including In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

**Facilities and Administrative Costs (F&A), a.k.a. Indirect Costs (IDC)**

- Cognizant Agency: DHHS
- Contact Person: Arif Karim, 214-767-3261
- DHHS Agreement Date: 03/16/2020
- Effective through 06/30/2022
- Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of $25,000.

**F&A Rates**

<table>
<thead>
<tr>
<th>Fiscal Year (July-June)</th>
<th>On-Campus Organized Research</th>
<th>On-Campus *Other Sponsored Activity</th>
<th>Off-Campus All Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY21</td>
<td>53.5%</td>
<td>40%</td>
<td>26%</td>
</tr>
<tr>
<td>FY22</td>
<td>54.0%</td>
<td>40%</td>
<td>26%</td>
</tr>
</tbody>
</table>

*Other Sponsored Activity* includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.
**Reduction or Waiver of F&A Rates:**

Requests to either reduce or waive our F&A rates must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

---

**Research Administration**

**Vice Provost for Research**

Meharvan Singh, PhD  
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Samantha Bynum, MS, x65139  
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---

**Office of Research Services**

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**Grant Administration**

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Lauren Feilich  
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---

**Tech Transfer**

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---

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**Clinical Research Office**

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**Cancer Center Clinical Trials Office**

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Gabriela Sandoval, x68663  
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Pat Duran, x73310  
Financial Manager  
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**LUMC (Hospital) Clinical Research Office**

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katherine.vanmeurs@lumc.edu

Ivonne Arroyo, x68808  
Clinical Research Business Analyst  
ivonne.arroyo@luhs.org

---

### Regulatory Compliance & Committee Information

#### Institutional Review Board (IRB)

Federal Wide Assurance No. 00017487  
Approval expires 03/26/2025

Kenneth Micetich, MD, x73144  
Chair  
kmiceti@lumc.edu

Cynthia Tom-Klebba, x66198  
Director, Human Research Protections  
etomklebba@luc.edu

Angie Carrico, x64608  
Assistant Director  
acarrico@luc.edu

Linda Millbrandt, x64567  
Asst Director, Human Research Protections Program  
lmillbr@luc.edu

#### Institutional Animal Care & Use Committee (IACUC)

Multiple Project Assurance No. A3117-01  
Approval expires: 02/28/2022  
AAALAC Accredited (#000180, issued 11/14/2019)  
USDA Licensed (#33-R-0024, expires 08/24/2023)  
OLAW (D16-00074, expires 02/28/2022)

Jawed Fareed, PhD, x65581  
Chair  
jfareed@luc.edu

Antonio Valero, DVM, LATG, CPIA, x64288  
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avalero@luc.edu

Peggie Young, x65997  
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pyoung4@luc.edu

#### Conflict of Interest in Research Committee

Jeanine Walenga, PhD, x72841  
Co-Chair  
jaweng@luc.edu

Linda Millbrandt, x64567  
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lmillbr@luc.edu

#### Radiation Safety

Robert Wagner, MD, x68667  
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#### Research Compliance Officer

Matthew Hejna, x66738  
Director of Research Compliance & Safety  
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#### Institutional Biosafety Committee (IBC)

Thomas Gallagher, PhD, x64850  
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tgallagher@luc.edu

Matthew Hejna, x66738  
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#### Comparative Medicine Facility

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lcera@luc.edu

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rbuesing@luc.edu

Mary Jo Johnson, x69178  
Administrative Assistant  
mjohns5@luc.edu

#### PHS NIH Public Access Monitor

Gail Hendler, MLS, x65303  
Associate Provost and Director, HSD Library  
hsl@luc.edu
## Internal Funding Opportunities

### Research Funding Committee (RFC)
- **Alan Wolfe, PhD, x65814**
  - Committee Chair
  - awolfe@luc.edu
- **Samantha Bynum, MS, x65139**
  - Committee Coordinator
  - sbynum1@luc.edu

### Center for Health Outcomes and Informatics Research (CHOIR)
- **Kathy Bobay, PhD, RN, NE-ABC, FAAN, x65737**
  - Funding Committee Chair
  - kbob@luc.edu
- **Kelly Quinn, x62393**
  - Committee Coordinator
  - equinn@luc.edu

### Health EQ Collaborative (Health Disparities)
- **Kathy Bobay, PhD, RN, NE-ABC, FAAN, x65737**
  - Funding Committee Chair
  - kbob@luc.edu
- **Kelly Quinn, x62393**
  - Committee Coordinator
  - equinn@luc.edu

---

## Postaward Administration and Finance/Business Operations

### Financial Services
- **Joanna Nabozna-Wasilewska, x65804**
  - Director of Finance
  - jnabozn@luc.edu
- **Juana Arauz, x63759**
  - Senior Financial Analyst
  - jarauz@luc.edu

### School Business Operations
- **Samantha Dumm, MBA, x79012**
  - Administrative Director, PARKS
  - sdumm@luc.edu
- **Annie McCormack, x62226**
  - Director of Finance and Business Operations, MNSON
  - amccorm@luc.edu
- **Kristin Wojtulewicz, x72703**
  - Director of Business Operations, SSOM
  - kwojtul@luc.edu

---

## Financial Officer Responsible for Fiscal Reporting and Where Payment Should Be Sent

- **Brian Slavinskas, x58730**
  - Senior Director, Sponsored Program Accounting
  - bslavin@luc.edu

Loyola University Chicago
Sponsored Program Accounting
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, IL 60611
Phone 312-915-8723
Fax 312-915-8705

Sponsored Program Accounting Central Email: grntcon@luc.edu
Please refer to the Sponsored Program Accounting website for current staff listing:
http://www.luc.edu/spa/contact_us.shtml

## Graduate School

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leanne Cribbs, PhD</td>
<td>Associate Dean for Graduate Education</td>
<td><a href="mailto:lcribbs@luc.edu">lcribbs@luc.edu</a></td>
</tr>
<tr>
<td>Melanie Bollnow, x63650</td>
<td>Graduate Programs Administrator</td>
<td><a href="mailto:mbollno@luc.edu">mbollno@luc.edu</a></td>
</tr>
<tr>
<td>Ann Kennedy-Czahor, x63353</td>
<td>Administrative Assistant II</td>
<td><a href="mailto:akenne1@luc.edu">akenne1@luc.edu</a></td>
</tr>
<tr>
<td>Anna Dauzvardis, x63531</td>
<td>Student Program Recruiter</td>
<td><a href="mailto:aduzvardis@luc.edu">aduzvardis@luc.edu</a></td>
</tr>
<tr>
<td>Margarita Quesada, x63532</td>
<td>Administrative Secretary</td>
<td><a href="mailto:mquesada@luc.edu">mquesada@luc.edu</a></td>
</tr>
</tbody>
</table>

### Graduate Student Stipend (SSOM)

$30,000

### Graduate Student Stipend (MSON)

$20,000

## Tuition & Fees

### Tuition

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Per credit hour</td>
<td>$1,120</td>
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### Course Fees (per course):

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Thesis Supervision: Course 595</td>
<td>$500</td>
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<tr>
<td>Dissertation Supervision: Course 600</td>
<td>$1,935</td>
</tr>
<tr>
<td>Master's Study: Course 605</td>
<td>$565</td>
</tr>
<tr>
<td>Doctoral Study: Course 610</td>
<td>$1,350</td>
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### Mandatory Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Student Activity Fee, per semester (except for students in online programs)</td>
<td>$600</td>
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<tr>
<td>Health Fee, per semester (except for students in online programs)</td>
<td>$176</td>
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<tr>
<td>Fitness Center Fee, per semester (except for students in online programs)</td>
<td>$172</td>
</tr>
<tr>
<td>Computer Lab/Technology Fee</td>
<td></td>
</tr>
<tr>
<td>Registered for 9 or more hours</td>
<td>$125</td>
</tr>
<tr>
<td>Registered for 4 to 8 hours</td>
<td>$65</td>
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<tr>
<td>Registered for 1 to 3 hours</td>
<td>$30</td>
</tr>
<tr>
<td>Student Health Insurance Premium, annually</td>
<td>$3,095</td>
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For eligibility and information, visit [http://www.luc.edu/bursar/insurance.shtml](http://www.luc.edu/bursar/insurance.shtml)

### Other Graduate Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Matriculation Fee (payable at time of registration)</td>
<td>$100</td>
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### Fees for All Schools and Divisions

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Breakage/Damage Fee in Labs</td>
<td>As billed</td>
</tr>
<tr>
<td>Judicial Fines</td>
<td>As billed</td>
</tr>
<tr>
<td>Late Registration Fee (not refundable)</td>
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<tr>
<td>Late Payment Fee</td>
<td>1.5% monthly</td>
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<tr>
<td>Miscellaneous Charges</td>
<td>As billed</td>
</tr>
<tr>
<td>Parking Permit Rates</td>
<td>As billed</td>
</tr>
<tr>
<td>Parking Tickets/Fines</td>
<td>As billed</td>
</tr>
<tr>
<td>Rambler Bucks</td>
<td>As billed</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$40</td>
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<tr>
<td>Replacement Refund Check Fee</td>
<td>$25</td>
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Room & Board Rates  As billed
Room Damages Fees  As billed

Please note: All tuition and fees are subject to change. Refer to the Office of the Bursar’s website for the most updated figures. The current URL is https://www.luc.edu/bursar/tuitionfees/2019-2020/graduate-lumc/

<table>
<thead>
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<th>HSC Schools</th>
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</thead>
<tbody>
<tr>
<td>STRITCH SCHOOL OF MEDICINE (SSOM)</td>
</tr>
</tbody>
</table>
Dean
Sam Marzo, MD
smarzo@lumc.edu
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| MARCELLA NIEHOFF SCHOOL OF NURSING (MNSON) |
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Administration
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_Last updated: February 8, 2021_