OFFICE OF RESEARCH SERVICES
HEALTH SCIENCES CAMPUS
GENERAL INFORMATION

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Research Office Fax (708) 216-8231

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Indicate Dr. Singh for ink signatures.

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Indicate Ms. Pugl for electronic signatures

General Institutional Information
Unique Entity ID (UEI) .................................................. RFRPFMNR8LA5
SAM Registry Expiration Date ............................................. 09/16/2023
Entity ID Number .......................................................... 1361408475A2
Federal Tax ID Number .................................................. 36-1408475
DUNS Number – Health Sciences Campus ....................... 791277940
Congressional District .................................................... IL-007
CAGE (Commercial and Government Entity) Code .......... 9M268
IPF (NIH Institution Profile Module) Code ....................... 4689203
IRB FWA – Human Subjects Assurance Number .............. 00017487
IACUC Animal Welfare Assurance Number ..................... A3117-01
FICE (Federal Interagency Committee on Education) Number . 001710
IDHR (Illinois Department of Human Rights) Number ........ 91707-00-0
NTEE (National Taxonomy of Exempt Entities) Code ........ B43
European Union Participant Identification Code (PIC) ....... 955390443

Other Entities:
LUC – Lake Shore Campus UEI ........................................... CVNBL4GDUKF3
LUC – Lake Shore Campus DUNS Number ...................... 074368911
LUMC (hospital) UEI .................................................... KFHAPTFKCAG9
LUMC (hospital) DUNS Number .................................... 963910265
LUMC (hospital) Federal Tax ID .................................. 36-4015560
CARES (Hines VA non-profit) UEI ................................. LBLNMRYNA6J6
CARES (Hines VA non-profit) DUNS Number .............. 187174339

FILED ASSURANCES:
• CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441) ............. Filed Date: 06/19/2001 (HHS690)
• HANDICAPPED INDIVIDUALS - SECTION 504 ............. Filed Date: 06/19/2001 (HHS690)
• SEX DISCRIMINATION - TITLE IX ............................... Filed Date: 06/19/2001 (HHS690)
• AGE DISCRIMINATION .................................................. Filed Date: 06/19/2001 (HHS690)
• DRUG-FREE WORKPLACE ............................................. Filed Date: 04/06/1989
• SCIENTIFIC MISCONDUCT (#4689201) ..................... Filed Date: 01/30/1998 (HHS6315)
• DRUG-FREE ASSURANCE: ............................................ Filed Date: 04/06/1989
• DEA REGISTRATION: .................................................. Filed Date: 04/06/1989
### Budget Information

#### Fringe Benefit Rates SSOM/PARKS

<table>
<thead>
<tr>
<th>Category</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>19.0%</td>
</tr>
<tr>
<td>Staff</td>
<td>19.9%</td>
</tr>
<tr>
<td>Graduate Student Tuition</td>
<td>35.4%</td>
</tr>
<tr>
<td>Grad Student Health Insurance</td>
<td>12.1%</td>
</tr>
<tr>
<td>Part-Time Faculty &amp; Staff</td>
<td>7.8%</td>
</tr>
<tr>
<td>Non-Grant AU Fringe Rate</td>
<td>30.0%</td>
</tr>
</tbody>
</table>

#### Fringe Benefit Rates MNSON

<table>
<thead>
<tr>
<th>Category</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>21.0%</td>
</tr>
<tr>
<td>Staff</td>
<td>22.2%</td>
</tr>
<tr>
<td>Graduate Student Tuition</td>
<td>35.4%</td>
</tr>
<tr>
<td>Grad Student Health Insurance</td>
<td>12.1%</td>
</tr>
<tr>
<td>Part-Time Faculty &amp; Staff</td>
<td>7.8%</td>
</tr>
</tbody>
</table>

DHHS Salary Cap = $203,700

NIH NRSA Predoctoral Stipend = $26,352

#### NIH NRSA Postdoctoral Years of Experience and Stipend Levels

<table>
<thead>
<tr>
<th>Years</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>$54,840</td>
</tr>
<tr>
<td>1</td>
<td>$55,224</td>
</tr>
<tr>
<td>2</td>
<td>$55,632</td>
</tr>
<tr>
<td>3</td>
<td>$57,852</td>
</tr>
<tr>
<td>4</td>
<td>$59,784</td>
</tr>
<tr>
<td>5</td>
<td>$61,992</td>
</tr>
<tr>
<td>6</td>
<td>$64,296</td>
</tr>
<tr>
<td>7 or More</td>
<td>$66,660</td>
</tr>
</tbody>
</table>

Mileage rate in Calendar Year 2022 = $0.585 per mile

Capital Equipment ≥ $5,000

Future year increases = 3%

**Cost Sharing (Including In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

#### Maximum Faculty Research Effort

- Faculty members should not have more than 90% effort, in total, allocated to extramurally funded projects.
- Effort contributions above 90% must be approved by the Vice Provost for Research.
- Under no circumstances should any faculty member have effort commitments above 95%.

### Facilities and Administrative Costs (F&A), a.k.a. Indirect Costs (IDC)

Cognizant Agency: DHHS Contact Person: Arif Karim, 214-767-3261
DHHS Agreement Date: 03/29/2022
Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of $25,000.

#### F&A Rates

**Sponsored Projects:**

<table>
<thead>
<tr>
<th>Fiscal Year (July-June)</th>
<th>On-Campus Organized Research</th>
<th>On-Campus *Other Sponsored Activity</th>
<th>Off-Campus All Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY23</td>
<td>54.0%</td>
<td>40%</td>
<td>26%</td>
</tr>
</tbody>
</table>
**Other Sponsored Activity** includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.

**Reduction or Waiver of F&A Rates:**
Requests to either reduce or waive our F&A rates must be preapproved by Dr. Meharvan Singh, Vice Provost for Research. Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

**F&A Rates for Multi-Year Funding Cycles:**
The University has decided to apply the F&A rate that is in effect as of the start of the individual project/competitive segment and then **hold that rate constant** for the duration of the funding cycle. Current and historic rates are available at: [https://www.luc.edu/spa/rates.shtml#fringe](https://www.luc.edu/spa/rates.shtml#fringe)

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**Research Administration**

**Vice Provost for Research**
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**Office of Research Services**
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Senior Director of Research Administration
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**Grant Administration**
Review, endorsement, and execution of grant applications, statements of intent, and template (FDP and Loyola) subaward agreements; and award receipt and processing

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Tracy Foxworth, MS, CRA, x68797
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Grant Administration Central Email
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**Contract Administration**
Negotiation and execution of agreements; including, clinical trial (CTA), non-disclosure (NDA), confidentiality disclosure (CDA), data use (DUA), material transfer (MTA), service, and non-template subawards

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**Tech Transfer and MTAs**
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## Clinical Research

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### LUMC (Hospital) Clinical Research Office
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Clinical Research Business Analyst (LUMC)  
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## Regulatory Compliance & Committee Information

### Institutional Review Board (IRB)
Federal Wide Assurance No. 00017487  
Approval expires 03/26/2025  

Kenneth Micetich, MD, x73144  
Chair  
kmiceti@lumc.edu  

Cynthia Tom, MA, x66198  
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Angie Carrico, PhD, x64608  
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Linda Millbrandt, x64567  
Asst Director, Human Research Protections Program  
lmillbr@luc.edu

### Conflict of Interest in Research Committee
Jeanine Walenga, PhD, x72841  
Co-Chair  
jwaleng@luc.edu  

Linda Millbrandt, x64567  
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### Institutional Animal Care & Use Committee (IACUC)
Multiple Project Assurance No. A3117-01  
Approval expires: 02/28/2026  

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Antonio Valero, DVM, LATG, CPIA, x64288  
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Lewis Towers, 13th Floor
Chicago, IL 60611
Phone 312-915-8723
Fax 312-915-8705

Sponsored Program Accounting Central Email: grntcon@luc.edu

Invoice Email for Subrecipients: submonitoring@luc.edu
Please use this email address on all subaward agreements going forward.

Please refer to the Sponsored Program Accounting website for current staff listing:
http://www.luc.edu/spa/contact_us.shtml

Graduate School

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Graduate Student Stipend (SSOM) $34,000
Graduate Student Stipend (MNSON) $28,000

Tuition & Fees

Tuition
Per credit hour $1,165

Course Fees (per course):
Thesis Supervision: Course 595 $500
Dissertation Supervision: Course 600 $1,935
Master's Study: Course 605 $565
Doctoral Study: Course 610 $1,350

Mandatory Fees
Student Development Fee, per semester (except for students in online programs)
Registered for 6 or more hours $172
Registered for 1 to 5 hours $85
Fitness Center Fee, registered for 8 or more hours per semester (except for students in online programs) $172

Technology Fee
Registered for 9 or more hours $125
Registered for 4 to 8 hours $65
Registered for 1 to 3 hours $30
Student Health Insurance Premium, annually $3,430
Delta Dental Insurance, annually $279

For eligibility and information, visit http://www.luc.edu/bursar/insurance.shtml

Other Graduate Fees
Matriculation Fee (payable at time of registration) $100

Fees for All Schools and Divisions
Breakage/Damage Fee in Labs As billed
Judicial Fines As billed
Late Registration Fee (not refundable) $50
Late Payment Fee 1.5% monthly
Miscellaneous Charges As billed
Parking Permit Rates, annually $312
Parking Tickets/Fines As billed
Rambler Bucks As billed
Returned Check Fee $40
Replacement Refund Check Fee $25
Room & Board Rates As billed
Room Damages Fees As billed

Please note: All tuition and fees are subject to change. Refer to the Office of the Bursar’s website for the most updated figures. The current URL is https://www.luc.edu/bursar/tuitionfees/2022-2023/

HSC Schools

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Last updated: October 6, 2022