Checklist for Submitting Documents in the Legal Tab

Please include the following information in the Notes field when submitting documents in the Research Channel for Grants and Contracts review:

For Non-Disclosure Agreements (NDA’s) and Data Use Agreements (DUA’s):

□ Who is sharing the information/data?

□ Who is receiving the information/data?

□ Is the information/data being shared and received by both parties?

□ Please describe the information to be sent and/or received.

□ Please note when submitting any additional information that would be helpful for reviewing.

For documents submitted as Clinical Trial Agreements (CTA’s)

□ Is this agreement associated with a proposal?

□ If not a CTA, what is the purpose of the project and/or services?
  1. Research
  2. Quality Improvement
  3. Training
  4. Education
  5. Product testing
  6. Equipment use
  7. Service
  8. Other, please describe

□ Please note when submitting any additional information that would be helpful for reviewing.

Amendments

□ If human subjects research, is the amendment associated with changes in the study that require IRB review/approval?

□ Please note when submitting any additional information that would be helpful for reviewing.