

Standard Operating Procedure

SOP Number: **02-18-5005**
Service: **Research**
Operating Section: **Administration**
Unit: **CMF**
Title: **Transportation of Animals within the Institution**

Purpose:

To define space assignments and delineate appropriate methods of moving animals and/or groups of animals within the institution.

Procedure:

- 1) Space assignments within the CMF are made based on species, health status, and research needs. All animal housing space is considered CMF space, and as such is shared by all investigators. All such rooms are managed by the CMF staff and are not devoted to any individual investigator.
- 2) Principal Investigators are prohibited from moving animals from housing room to housing room within the CMF. If animals are discovered in a room to which they have not been assigned, the animal(s) may be removed and/or placed in isolation. Subsequent testing to ascertain the health status of the animals, and other animals which may have been exposed to the relocated animals, may be conducted at the discretion of the CMF Director. Such testing and replacement of animals will be the fiscal responsibility of the Principal Investigator responsible for the unauthorized movement.
- 3) Animals are transported using appropriate covered caging, and routes must avoid patient areas. These arrangements must be described in an approved IACUC protocol.

Comments:

None

OFFICE USE ONLY:**APPROVALS**

Responsible Official Signature		Date	
QA Signature		Date	
Version #2	Effective Date	Supersedes #1	Original Date 08/11/11