Standard Operating Procedure

SOP Number: 02-18-5007
Service: Research
Operating Section: Administration
Unit: CMF
Title: Use of Procedure Rooms

Purpose:
To describe the requirements for use of procedure rooms within the CMF.

Procedure:
1) Procedure rooms have limited storage space. Where possible, the CMF will provide and maintain each procedure room with basic equipment for use by all research staff.

2) Supplies and equipment that remain in the CMF procedure rooms must be approved by the Director or Assistant Director, CMF. Unauthorized supplies or equipment stored in procedure rooms and not claimed within 5 working days will be removed and disposed of appropriately.

3) Minor procedures, such as injections or phlebotomy, are allowed within the animal rooms. Any procedure that has the potential of affecting the well-being of the other animals within the room is prohibited.

4) The use of inhalant anesthetics is limited to procedure rooms which contain a fume hood or other scavenging device. The use of ether or other explosive gases is prohibited.

5) Euthanasia of animals within a housing room is prohibited; animals must be moved to a procedure room or to a lab. Exceptions must be approved by the Director or Assistant Director, CMF.

6) No procedures are permitted in any corridor space in the CMF.

7) Research personnel are responsible for leaving procedure rooms clean.

Comments:
None.

OFFICE USE ONLY:

APPROVALS

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