

Standard Operating Procedure

SOP Number: **02-18-5830**

Service: **Research**

Operating Section: **IACUC**

Unit: **LUC/HSD**

Title: **IACUC Actions Following Full Committee Review (FCR)**


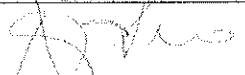
Purpose:

To define the responsibilities that all IACUC members agree in advance in writing that the quorum of members present at a convened meeting may decide by unanimous vote to use DMR subsequent to FCR when modification is needed to secure approval.

Procedure:

When substantive information is lacking from a protocol, the committee may have questions requiring a response from the PI. In such situations, the IACUC may take the following actions:

- 1) If **all** members of the IACUC are present at a meeting, the committee may vote to require modifications to secure approval and have the revised research protocol reviewed and approved by designated member review (DMR), or returned for FCR at a convened meeting.
- 2) If **all** members of the IACUC are **not** present at a meeting, the committee may use DMR subsequent to FCR according to the following stipulations:
 - a) All IACUC members agree **in advance in writing** that the quorum of members present at a convened meeting may decide by unanimous vote to use DMR subsequent to FCR when modification is needed to secure approval. However, any member of the IACUC may, at any time, request to see the revised protocol and/or request FCR of the protocol.
 - b) In order to conduct reviews by DMR subsequent to FCR, the institution should specify its intention to conduct reviews in this manner in its Assurance with OLAW. (IACUCs that newly elect to utilize a standard operating procedure for DMR subsequent to FCR should provide information about this program change to OLAW in the next Annual Report.)
- 3) If all members are not present **and** the IACUC lacks written standard procedures as described above, the committee has the option to vote to return the protocol for FCR at a convened meeting or to employ DMR. If electing to use DMR, all members, including the members not present at the meeting, must have the revised research protocol available to them and must have the opportunity to call for FCR. A DMR may be conducted **only** if all members of the committee have had the opportunity to request FCR and none have done so. (PHS Policy IV.C.2)
- 4) If an IACUC uses DMR, the approval date is the date that the designated member(s) approve the study. Animal work conducted before this date must be reported to OLAW as a serious noncompliance with the PHS Policy. (PHS Policy IV.F.3).

Responsible Official Signature		Date	
		07/25/19	
QA Signature		Date	
		07/23/2019	
Version #1	Effective Date	Supersedes N/A	Original Date 07/22/19

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IACUC Actions Following Full Committee Review (FCR)

By signing, I agree that the quorum of members present at a convened meeting may decide by unanimous vote to use DMR subsequent to FCR when modification is needed to secure approval.

Names of Current IACUC Voting Members

- Jawed Fareed, Ph.D. (Chair)
- Walter P. Jeske, Ph.D. (Vice-Chair)
- Farshid Azarafrooz, D.V.M.
- Kevin Barton, M.D.
- George Battaglia, Ph.D.
- Maurizio Bocchetta, Ph.D.
- John Callaci, Ph.D.
- Lee M. Cera, D.V.M., Ph.D.
- Ronald H. Ewert, B.S.
- Kimberly Foreman, Ph.D.
- Lorinda M. Guenther-Wright, Ph.D., CPIA
- Jose Guevara-Palino, M.D., Ph.D.
- Matthew Hejna, B.A., M.S.
- Makio Iwashima, Ph.D.
- W. Keith Jones, Ph.D.
- Prakasha Kempaiah, Ph.D.
- Jonathan Kirk, Ph.D.
- Gregory Mignery, Ph.D.
- Rosemary O'Connor-Buesing, BS, RLATG
- Brian O'Hara, J.D.
- Liang Qiao, M.D.
- Wei Qiu, Ph.D.
- Antonio Valero, DVM, LATG, CPIA

Signature/Date

