OFFICE OF RESEARCH SERVICES
FOR THE HEALTH SCIENCES

GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Official Name &amp; Address</th>
</tr>
</thead>
</table>
| Loyola University Chicago  
2160 S. First Avenue  
Maywood, Illinois 60153-3328  
Research Office General Phone (708) 216-8433  
Research Office Fax (708) 216-5881 |

<table>
<thead>
<tr>
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</tr>
</thead>
</table>
| **Dean, SSOM**  
Linda Brubaker, MD, MS  
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<table>
<thead>
<tr>
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</tr>
</thead>
</table>
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<table>
<thead>
<tr>
<th>Name of Authorized Institutional Officials (Signatories)</th>
</tr>
</thead>
</table>
| Steven M. Bergfeld  
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2160 S. First Avenue  
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| **Indicate Mr. Bergfeld for documents that require ink signature.** |
| **Indicate Ms. Pugl for documents that require electronic signature.** |
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PHS NIH Public Access Monitor
Jeanne Sadlik, Associate Director, HSD Library, x65304
jsadlik@luc.edu

General Information
Organization Component Codes.............................. 01 School of Medicine
................................................................................. 01 School of Nursing
Federal Tax ID Number............................................. 36-1408475
LUHS Federal Tax ID Number ................................. 36-4015560
Entity ID Number ........................................................ 1361408475A2
Congressional District ............................................. IL-007
DUNS Number (LUC) ........................................... 791277940
LUMC/LUHS DUNS Number ......................... 151760063
Hines VA DUNS Number ................................ 187174339

CAGE NUMBER .................................................. 9M268
FICE NUMBER .................................................. 001710
IDHR NUMBER ............................................... 91707-00-0
IRB FWA................................................................. 00017487
IACUC Assurance Number .............................. A3117-01
9-Digit Zip Code ............................................... 60153-3328
IPF Code .............................................................. 4689203
NTEE (National Taxonomy of Exempt Entities) Code .......... B43
FILED ASSURANCES:
- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441) ...............Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504 .......................Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX .................................Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION ...........................................Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE ...........................................Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201) .........................Filed Date: 01/30/1998 (HHS6315)
- AAAALAC - FILE No. 000180 ....................................Filed Date: 11/19/2013
- USDA REGISTRATION
- USDA CERTIFICATE: .............................................33-R-024
- DRUG-FREE ASSURANCE: .......................................Filed Date: 04/06/1989
- DEA REGISTRATION: .............................................PLO182188
- OLAW

## Regulatory Compliance & Committee Information

### Institutional Review Board (IRB)
Federal Wide Assurance No. 00017487
Approval date expires June 27, 2016

Kenneth Micetich, MD, Chair
kmiceti@lumc.edu

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Linda Millbrandt x64567
Regulatory Compliance Monitor
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### Research Compliance Officer
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Director of Research Compliance & Safety
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### Institutional Biosafety Committee (IBC)
Thomas Gallagher, PhD, x64850
Chair
tgallagher@luc.edu

Matthew Hejna x66738
IBC Coordinator
mhejna@luc.edu

### Institutional Animal & Use Committee (IACUC)
Multiple Project Assurance No. A3117-01
Approval Date: 8/13-02/17
AAALAC Accredited

Jawed Fareed, PhD, Chair
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Peggie Young x65997
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### Comparative Medicine Facility
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Assistant Director
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Maria Pelc, x69179
Administrative Secretary
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### Radiation Safety
Robert Wagner, MD, x68667
Chair
rwagner@lumc.edu
Budget Information

Fringe Benefit Rates FY 2016 SSOM | Fringe Benefit Rates FY 2016 MSON
---|---
Faculty | 21.1% | Faculty | 24.8%
Staff | 21.7% | Staff | 27.4%
Graduate Students Tuition | 39.2% | Graduate Students Tuition | 39.2%
Grad Student Health Insurance | 7.4% | Grad Student Health Insurance | 7.4%
Part-Time Faculty & Staff | 7.6% | Part-Time Faculty & Staff | 7.6%

VA Fringe Rate | 30.0%

Federal Salary Cap = $183,300

Mileage rate in Calendar Year 2015 = 57.5 cents per mile

Capital Equipment ≥ $5,000

Future year increases = 3%

Cost Sharing and/or Matching Funds: Requests must be preapproved by Steve Bergfeld, Senior Vice President for Health Sciences. Be mindful that obligations of cost sharing and/or matching funds negatively impact the negotiation of our future potential F&A rates.

Facilities and Administrative Costs (F&A), or Indirect Costs (IDC)

Federal F&A Rates: 51% On-Campus (Maywood)  43% On-Campus (Lakeside)
26% Off-Campus (all locations)

Cognizant Agency: DHHS Contact Person: Arif Karim, 214-767-3261
DHHS Agreement Date: 06/15/2012
Effective 07/01/2012-06/30/2016
Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, patient care costs, tuition, grad student benefits, and a portion of each subcontract exceeding $25,000.

Non-Federal F&A Rates:

26% of total direct costs for all non-federal sponsors (for-profit and non-profit) unless the sponsor has a different predetermined rate – for instance, the American Heart Association is 10%. Be sure to check specific sponsor guidelines for predetermined F&A rates. When F&A is not mentioned in their guidelines, the Office of Research Services will use the non-federal rate of 26%.

Reduction or Waiver of F&A Rates:

Requests must be preapproved by Steve Bergfeld, Senior Vice President for Health Sciences. Be mindful that reductions/waivers of F&A rates negatively impact negotiation of our future potential F&A rates.

VA F&A Rate: 21%
NRSA Postdoctoral Years of Experience and Stipend Levels

<table>
<thead>
<tr>
<th>Years</th>
<th>Stipend</th>
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<tbody>
<tr>
<td>0</td>
<td>$42,840</td>
</tr>
<tr>
<td>1</td>
<td>$44,556</td>
</tr>
<tr>
<td>2</td>
<td>$46,344</td>
</tr>
<tr>
<td>3</td>
<td>$48,192</td>
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<tr>
<td>4</td>
<td>$50,112</td>
</tr>
<tr>
<td>5</td>
<td>$52,116</td>
</tr>
<tr>
<td>6</td>
<td>$54,216</td>
</tr>
<tr>
<td>7 or More</td>
<td>$56,376</td>
</tr>
</tbody>
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NRSA Predoctoral Stipend: $22,920

Graduate School
Richard H. Kennedy, PhD, Associate Dean
Leanne Cribbs, PhD, Director, Graduate Programs

Donna Buczak x63650 SSOM-ORSHS 400
Judith Hartwig x63531 SSOM-ORSHS 400
Ann Kennedy x63353 SSOM-North Entrance 5653
Margarita Quesada x63532 SSOM-ORSHS 400

Tuition & Fees 2015-2016

Tuition
Per credit hour $1,003.00

Course Fees (per course):
Thesis Supervision: Course 595 $500.00
Dissertation Supervision: Course 600 $1,935.00
Master's Study: Course 605 $565.00
Doctoral Study: Course 610 $1,350.00

Mandatory Fees
Student Activity Fee, per semester (except for students in online programs) $50.00
Health Services Fee, per semester (except for students in online programs) $162.50
Fitness Center Fee, per semester (except for students in online programs) $160.00
Student Health Insurance Premium, annually $2,925.00
For eligibility and information, visit [http://www.luc.edu/bursar/insurance.shtml](http://www.luc.edu/bursar/insurance.shtml)

Other Graduate Fees
Fees payable at time of registration:
Matriculation Fee $100.00
Fees for All Schools and Divisions As billed
Breakage/Damage Fee in Labs As billed
Judicial Fines As billed
Late Registration Fee (not refundable) $50.00
Late Payment Fee 1.5% monthly
Miscellaneous Charges As billed
Parking Permit Rates As billed
Parking Tickets/Fines As billed
Rambler Bucks As billed
Returned Check Fee $40.00
Room & Board Rates As billed
Room Damages Fees As billed

Graduate Student Stipend (SSOM) $27,000

Graduate Student Stipend (MSON) $18,000

*Please note: Subject to change without notice*
Electronic Account Setup & Budget Appropriations

The following documents are necessary for establishing a University Accounting Unit:

- Electronic Postaward Activation
- Award Documentation
- Budget Appropriations

POSTAWARD ADMINISTRATION - HSD FINANCE
Kevin O’Neill, Financial Analyst, HSD Finance
koneill@luc.edu
x63759

Rus Pascual, Sr. Financial Analyst, HSD Finance
epascu1@luc.edu
x66816

Financial Officer Responsible for Fiscal Reporting and Where Checks Should Be Sent

Donna Quirk, MBA
Associate Vice President for Financial Administration and Compliance
dquirk@luc.edu
Loyola University Chicago
820 N. Michigan Avenue
Lewis Towers, 13th Floor
Chicago, IL 60611
Phone 312-915-8723
Fax 312-915-8705

Sponsored Program Accounting Staff Directory: Water Tower Campus (Lewis Towers)

PLEASE REFER TO THE SPONSORED PROGRAM WEBSITE FOR CURRENT STAFF LISTING

http://www.luc.edu/spa/contact_us.shtml

Last updated: July 17, 2015