OFFICE OF RESEARCH SERVICES
FOR THE HEALTH SCIENCES
GENERAL INFORMATION

Official Name & Address

Loyola University Chicago
2160 S. First Avenue
Maywood, Illinois 60153-3328
Research Office General Phone (708) 216-8433
Research Office Fax (708) 216-8231

Authorized Institutional Officials (Signatories)

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Health Sciences Division
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Indicate Dr. Callahan for documents that require ink signature.

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Indicate Ms. Pugl for documents that require electronic signature.

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Dean, SSOM
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Annie McCormack, x62226
Director of Finance and Business Operations
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MNSON Research
TBD
Grant Administrator
General Information

Organization Component Codes................................................ 01 School of Medicine
............................................................................................ 01 School of Nursing
Federal Tax ID Number............................................................... 36-1408475
LUHS (hospital) Federal Tax ID Number .................................. 36-4015560
Entity ID Number ..................................................................... 1361408475A2
Congressional District .............................................................. IL-007
DUNS Number (LUC) ............................................................... 791277940
    LUMC/LUHS (hospital) DUNS Number .............. 963910265
    Hines VA DUNS Number ........................................ 187174339
CAGE NUMBER ........................................................................ 9M268
FICE NUMBER ......................................................................... 001710
IDHR NUMBER ....................................................................... 91707-00-0
IRB FWA ................................................................................ 00017487
IACUC Assurance Number ..................................................... A3117-01
IPF Code ............................................................................... 4689203
NTEE (National Taxonomy of Exempt Entities) Code .......... B43
European Union Participant Identification Code (PIC) .......... 955390443
FILED ASSURANCES:

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441) ...............................Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504 .................................Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX ..................................................Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION .................................................................Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE .............................................................Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201) ..............................................Filed Date: 01/30/1998 (HHS6315)
- AAAALAC - FILE No. 000180 ..........................................................Filed Date: 11/17/2016
- USDA REGISTRATION .................................................................33-R-024 expires 08/24/2017
- USDA CERTIFICATE: .................................................................33-R-024 expires 08/24/2017
- DRUG-FREE ASSURANCE: ...........................................................Filed Date: 04/06/1989
- DEA REGISTRATION: .................................................................PLO182188
- OLAW ......................................................................................DL 16-00074 expires 02/28/2018

Regulatory Compliance & Committee Information

**Institutional Review Board (IRB)**

Federal Wide Assurance No. 00017487
Approval expires 03/31/2020

Kenneth Micetich, MD, x73144
Chair
kmiceti@lumc.edu

TBD
Director, Human Research Protections

Angie Carrico x64608
Interim Director, IRB Coordinator
acarrico@luc.edu

Linda Millbrandt x64567
Regulatory Compliance Monitor
lmillbr@luc.edu

**Institutional Animal & Use Committee (IACUC)**

Multiple Project Assurance No. A3117-01
Approval expires: 02/28/2018
AAALAC Accredited (#000180, certified 11/19/2013)
USDA Licensed (#33-R-0024, through 08/24/2017)

Jawed Fareed, PhD, x65581
Chair
jfareed@luc.edu

Antonio Valero, DVM, LATG, CPIA, x64288
IACUC Director
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Peggie Young x65997
Administrative Secretary
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**Research Compliance Officer**

Matthew Hejna x66738
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**Institutional Biosafety Committee (IBC)**

Thomas Gallagher, PhD, x64850
Chair
tgallagher@luc.edu

Matthew Hejna x66738
IBC Coordinator
mhejna@luc.edu

**Radiation Safety**

Robert Wagner, MD, x68667
Chair
rwagner@lumc.edu
### Budget Information

**Fringe Benefit Rates FY 2017 SSOM**

<table>
<thead>
<tr>
<th>Category</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>27.3%</td>
</tr>
<tr>
<td>Staff</td>
<td>27.2%</td>
</tr>
<tr>
<td>Graduate Students Tuition</td>
<td>35.2%</td>
</tr>
<tr>
<td>Grad Student Health Insurance</td>
<td>11.5%</td>
</tr>
<tr>
<td>Part-Time Faculty &amp; Staff</td>
<td>7.8%</td>
</tr>
<tr>
<td>Non-Grant AU Fringe Rate</td>
<td>29.0%</td>
</tr>
</tbody>
</table>

**Fringe Benefit Rates FY 2017 MSON**

<table>
<thead>
<tr>
<th>Category</th>
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<tbody>
<tr>
<td>Faculty</td>
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<td>7.8%</td>
</tr>
</tbody>
</table>

**Federal Salary Cap =** $187,000

**NIH NRSA Predoctoral Stipend:** $23,376

**NIH NRSA Postdoctoral Years of Experience and Stipend Levels**

<table>
<thead>
<tr>
<th>Years of Experience</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>$43,692</td>
</tr>
<tr>
<td>1</td>
<td>$45,444</td>
</tr>
<tr>
<td>2</td>
<td>$47,268</td>
</tr>
<tr>
<td>3</td>
<td>$49,152</td>
</tr>
<tr>
<td>4</td>
<td>$51,120</td>
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<tr>
<td>5</td>
<td>$53,160</td>
</tr>
<tr>
<td>6</td>
<td>$55,296</td>
</tr>
<tr>
<td>7 or More</td>
<td>$57,504</td>
</tr>
</tbody>
</table>

Mileage rate in Calendar Year 2017 = 53.5 cents per mile

**Capital Equipment ≥ $5,000**

Future year increases = 3%

**Cost Sharing (In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be preapproved by Margaret Callahan, Provost for Health Sciences. Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

### Facilities and Administrative Costs (F&A), or Indirect Costs (IDC)

**Federal F&A Rates:**

- 51% On-Campus (Maywood)
- 43% On-Campus (Lake Shore)
- 26% Off-Campus (all locations)

Cognizant Agency: DHHS Contact Person: Arif Karim, 214-767-3261
DHHS Agreement Date: 03/29/2016
Effective 07/01/2012-06/30/2017
Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, patient care costs, tuition, grad student benefits, and a portion of each subcontract exceeding $25,000.

**Non-Federal F&A Rates:**

26% of total direct costs for all non-federal sponsors (for-profit and non-profit).
Reduction or Waiver of F&A Rates:

Requests to either reduce or waive our F&A rates must be preapproved by Margaret Callahan, Provost for Health Sciences. Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.

<table>
<thead>
<tr>
<th>Postaward Administration (Account Setup &amp; Budget Appropriations)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HSD Finance</strong></td>
</tr>
<tr>
<td>Lauren Hagan</td>
</tr>
<tr>
<td>Associate Vice President of Financial Planning</td>
</tr>
<tr>
<td><a href="mailto:lhagan@luc.edu">lhagan@luc.edu</a></td>
</tr>
<tr>
<td>x62231</td>
</tr>
<tr>
<td>Juana Arauz</td>
</tr>
<tr>
<td>Financial Analyst</td>
</tr>
<tr>
<td><a href="mailto:jarauz@luc.edu">jarauz@luc.edu</a></td>
</tr>
<tr>
<td>x63759</td>
</tr>
<tr>
<td>Joanna Nabozna-Wasilewska</td>
</tr>
<tr>
<td>Director of Business Operations</td>
</tr>
<tr>
<td><a href="mailto:jnabozn@luc.edu">jnabozn@luc.edu</a></td>
</tr>
<tr>
<td>x65804</td>
</tr>
<tr>
<td>Eudith Vacio</td>
</tr>
<tr>
<td>Financial Analyst</td>
</tr>
<tr>
<td><a href="mailto:evacio@luc.edu">evacio@luc.edu</a></td>
</tr>
<tr>
<td>x68783</td>
</tr>
<tr>
<td>Rus Pascual</td>
</tr>
<tr>
<td>Assistant Director</td>
</tr>
<tr>
<td><a href="mailto:epascu1@luc.edu">epascu1@luc.edu</a></td>
</tr>
<tr>
<td>x66816</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Financial Officer Responsible for Fiscal Reporting and Where Checks Should Be Sent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Quirk, MBA</td>
</tr>
<tr>
<td>Associate Vice President for Financial Administration and Compliance</td>
</tr>
<tr>
<td><a href="mailto:dquirk@luc.edu">dquirk@luc.edu</a></td>
</tr>
<tr>
<td>Loyola University Chicago</td>
</tr>
<tr>
<td>Sponsored Program Accounting</td>
</tr>
<tr>
<td>820 N. Michigan Avenue</td>
</tr>
<tr>
<td>Lewis Towers, 13th Floor</td>
</tr>
<tr>
<td>Chicago, IL 60611</td>
</tr>
<tr>
<td>Phone 312-915-8723</td>
</tr>
<tr>
<td>Fax 312-915-8705</td>
</tr>
</tbody>
</table>

PLEASE REFER TO THE SPONSORED PROGRAM WEBSITE FOR CURRENT STAFF LISTING

http://www.luc.edu/spa/contact_us.shtml
Graduate School
Leanne Cribbs, PhD, Associate Dean for Graduate Education

Donna Buczek  x63650  SSOM-ORSHS 300
Ann Kennedy  x63353  SSOM-ORSHS 300
Margarita Quesada  x63532  SSOM-ORSHS 300

Graduate Student Stipend (SSOM)  $27,000
Graduate Student Stipend (MSON)  $18,000

Tuition & Fees 2017-2018

Tuition
Per credit hour  $1,069.00

Course Fees (per course):
Thesis Supervision: Course 595  $500.00
Dissertation Supervision: Course 600  $1,935.00
Master's Study: Course 605  $565.00
Doctoral Study: Course 610  $1,350.00

Mandatory Fees
Student Activity Fee, per semester (except for students in online programs)  $60.00
Health Services Fee, per semester (except for students in online programs)  $167.00
Fitness Center Fee, per semester (except for students in online programs)  $172.00
Student Health Insurance Premium, annually  *$2,925.00
For eligibility and information, visit http://www.luc.edu/bursar/insurance.shtml

Other Graduate Fees
Fees payable at time of registration:
Matriculation Fee  $100.00
Fees for All Schools and Divisions
Breakage/Damage Fee in Labs  As billed
Judicial Fines  As billed
Late Registration Fee (not refundable)  $50.00
Late Payment Fee  1.5% monthly
Miscellaneous Charges  As billed
Parking Permit Rates  As billed
Parking Tickets/Fines  As billed
Rambler Bucks  As billed
Returned Check Fee  $40.00
Room & Board Rates  As billed
Room Damages Fees  As billed

*Please note: Subject to change without notice

Last updated: April 11, 2017